**STUDENT INFORMATION**

Name Surname :

Student NO :

Department :

Phone Number :

**FACULTY OF ENGINEERING WORKPLACE TRAINING / PRACTICE / EXPERIENCE COURSE**

**20…/ 20… YEAR …….. SEMESTER END OF TERM EVALUATION REPORT**

**INFORMATION ABOUT THE FACULTY MEMBER WHO MADE THE EVALUATION**

Name Surname :

Title :

Department :

Course Code :

Phone Number :

**COMPANY INFORMATION**

Name :

Address :

Industry Sector :

Phone Number :

E-Mail Address :

Telefon No :

**INFORMATION OF THE WORKPLACE OFFICER WHO MADE THE EVALUATION**

Name Surname :

Title :

Department :

Phone Number :

Phone Number :

**FACULTY OF ENGINEERING WORKPLACE TRAINING / PRACTICE / EXPERIENCE COURSE**

**20…/ 20… YEAR …….. SEMESTER END OF TERM EVALUATION REPORT**

**This section will be filled out by the student who applies the workplace experience program.**

|  |  |  |
| --- | --- | --- |
| **CONTROL CRITERIA** | **YES** | **NO** |
| Has the End of Term Patron Evaluation Report been submitted? |  |  |
| Has the Workplace Schedule Daily Attendance Sheet been filled out and approved by the patron? |  |  |
| Have you answered all the questions in the Workplace Experience course report? Do the answers comply with the spelling rules? |  |  |
| Has the Workplace Experience End-of-Term Evaluation Report been submitted? |  |  |
| Have all pages of the Report Book (including annexes) been approved by the holder? |  |  |
| Were the annexes mentioned in the report and were they all included in the report? |  |  |
| Was the report binding done according to the rules? |  |  |
| Have the workplace patron and the instructor in charge of the course met face-to-face or online at least twice? |  |  |

**The faculty member who evaluates the workplace experience program will complete this section.**

|  |  |  |
| --- | --- | --- |
| **CONTROL CRITERIA** | **YES** | **NO** |
| Has the End of Term Patron Evaluation Report been submitted? |  |  |
| Has the Workplace Schedule Daily Attendance Sheet been filled out and approved by the patron? |  |  |
| Have you answered all the questions in the Workplace Experience course report? Do the answers comply with the spelling rules? |  |  |
| Has the Workplace Experience End-of-Term Evaluation Report been submitted? |  |  |
| Have all pages of the Report Book (including annexes) been approved by the holder? |  |  |
| Were the annexes mentioned in the report and were they all included in the report? |  |  |
| Was the report binding done according to the rules? |  |  |
| Have the workplace patron and the instructor in charge of the course met face-to-face or online at least twice? |  |  |